



# GLAST

## Science Policy Document Outline Action Item GUC Meeting June 2005

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# Planned Sections

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- **Introduction and Scope**
- **Processes**
  - **How Policy is Made**
  - **Policy Document Control**
  - **Complaint and Appeal**
- **Science Observing Policy**
- **Data Management Policy**
- **GO Program**
- **Internal Project Policy That May Impact Users**
- **Publication Policy**



# Processes

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## How Policy is Made (Policy Policy)

- **Project Scientist controls document, with concurrence from HQ and GUC (through the chair).**
- **Policy document shall be posted on GSSC website and GUC website.**

## Policy Document Control

- **Baseline, tracking and revision**

## Complaint and Appeal

- **Address process for different issues: peer review, data product/software/support related**



# Science Observing Policy

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- **TOOs: define (planned – peer review, unplanned - MDT); scheduling path and timing**
- **Discretionary time (MDT) (see other action item slides)**
- **Observing**
  - **definition of sky survey**
  - **observing plan for year 1**
  - **target fractions of scan vs point after year 1; peer review process after year 1 and consultation with GUC and Instrument PIs.**
  - **timeline planning responsibilities**
    - **replan and reobservation granting policy in case of errors or other problems**
  - **GRB reprints**
  - **calibrations, engineering times**
- **Control of observatory operations parameters affecting science**



# Data (and associate SW) Management

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- Year 1 vs later years
- Year 1 data release policy
- Archive plan and access
- Policy for data categories
  - science (including TOOs), alerts, raw instrument data, calibration, housekeeping and engineering data, etc.
- Policy on availability of each level of processed data
- Data discarding policy
- IDS roles and data access



# GO Program

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- **Purpose/Goals of GO program**
- **Types of support (GO, theory, large projects, legacy, etc.) and who is eligible. Conflict of interest policy for GLAST-funded staff.**
- **Observing proposals**
  - **who is eligible**
  - **peer review and selection guidance**
- **Multiwavelength planning, coordination, and observing support**
- **Fellows program**
- **Consultation with Instrument Teams in Peer Review Process**
- **Note: details of GO program expected to be contained in NRA, grant terms and conditions, and possibly a Science Solicitation Plan (cf Chandra SSP).**



## Internal Policy Affecting Users

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- **Any agreements between project and PIs (and between PIs) affecting observing and data**
- **Science research time available to GSSC staff**
- **Policy on instrument team membership of GSSC staff**

## Publication Policies

- **Required acknowledgements**
- **Reference instrument team publication policies**
- **LAT use of GBM data during year 1**



## Suggested Schedule & Responsibilities

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- would like inputs (bullets fine) for outline and for each section
  - inputs welcome from any GUC member, but would like to assign at least one person for each section to give inputs.  
**Deadline: 20 June**
- revised outline: Steve and Roger, 27 June
- first rough draft by Steve to Roger by 15 July, iterate
- second draft by Steve by 15 August
- draft to GUC in time for a GUC telecon (mid-Sept?)
- Aim to have document baselined (a few TBXs likely) for initial release sometime soon after the next GUC F2F meeting.
  - subsequent review linked to first NRA





# Inputs for Sections

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- Introduction and Scope (who)
- Processes (who)
  - How Policy is Made
  - Policy Document Control
  - Complaint and Appeal
- Science Observing Policy (who)
- Data Management Policy (who)
- GO Program (who)
- Internal Project Policy That May Impact Users (who)
- Publication Policy (who)
  
- **WHAT ELSE IS MISSING?**