

Agenda for *GLAST* User's Committee (GUC)
GSFC, Building 2, Room 8
November 8-9, 2005

Tuesday, November 8:

8:00 Coffee and rolls and pre-meeting discussions and consultations

9:00 Welcome and Introductions (Josh, Steve)

9:05 Review June '05 meeting and Sept. '05 Telecon Minutes (Josh)

9:15 Mission Update - the view from HQ (Rick)
- celebration of a 16-tower LAT

9:25 Project update, including Spacecraft progress (Steve)

9:45 LAT Overview and Science Update (Peter)
- overall progress; discussions with AAAC in Oct.

10:15 LAT Schedule (Lowell Klaisner—by phone)
- current status, upcoming milestones

10:30 Break

11:00 Mission schedule and activities (Steve)

11:20 Demonstration of Pulsar Tools (Masa Hirayama)

12:20 Lunch (in conference room) - pick up lunch and munch over GSSC presentations...

12:30 GSSC Report (David)
- Tools for mission & obs. planning (Robin Corbet)

1:00 "Ratification of GSSC Assumptions:" Discussion of how to review GSSC support tools and plans for their release (David)

1:30 Multiwavelength observations and inter-Agency planning/coordination
- report from AAAC discussions (Peter)

2:00 Those eternal Action Items: lets get most of them **closed!**

(Open AI's listed by number; *some likely needing more discussion* than others)

1. *Policy statement for Pointings vs. Survey* (Jim B., Julie and ALL)
5. *GUC Charter - final concurrence* (Josh, Don, Rick)
6. *LAT data release in year 1 and how/when to release "20 source list" for cycle 1 (AI 16)* (Peter, Steve)
7. *Science Policy Document: current draft from outline* (Steve, Roger)
10. Update on PDMP (David)
11. *Policy for GLAST Legacy Proposals* (Josh, Rita)
12. *Planning for GUC Beta-test after DC2* (Steve, David)
13. Update on GLAST Sci. Symp. Planning, User Communications (Steve, David)

3:30 Break

4:00 Resume the AI challenge

14. *GSSC Text for end-to-end processing of GLAST data* (David)
15. *GSSC Plan for preparation of Tools for GLAST Sci. Symp. And 1st NRA* (David)
17. *Draft Schedule for software releases for 1st NRA* (David)
19. *Instrument and S/C ops parameter compilation and DB mgt.* (Steve)
20. *How to fix the EPO format/control problem?* (Lynn, Steve, Rick)

5:00 Discussion session of Committee

- general discussion and possible new action items

5:45 Adjourn

6:30 GUC Dinner at local restaurant, TBD.

Directions will be provided

Agenda (cont.) for GLAST User's Committee (GUC) GSFC, Building 2, Room 8

Wednesday, November 9:

8:00 Coffee, rolls to feed conversation/collaboration...

9:00 Remaining discussion on any open AIs (Josh)

- GUC convergence on remaining open AIs:

22. GUC Listserve

23. Flight Software Milestones

24. Technical Review

25. Comments on GI Program Size Justifications

9:45 Summary of SWG Activities (Steve)

10:15 Planning for DC2 (Julie)

10:40 Break

11:10 GBM Overview and Schedule (Chip - by phone)

11:30 Report on GLAST E/PO (Lynn)

12:00 Lunch (in conference room) and *Science Talk* (continued, GUC day2 lunches):

Frank Marshall - Swift: Science and Ground Operations

1:00 Open discussion of Committee

- NEW business; what else should we be focusing on (not more AIs?)

- action items; writing assignments; issues raised for Project/GSSC

- date for next GUC meeting

2:30 Adjourn